

Multiple Choice Questions (MCQs)**(for 3rd Term)****CLASS: IV****SUBJECT: COMPUTER STUDIES****Chapter – 6 [Stepwise Thinking]**

- Question) Multiple choice questions:
- Which box is like a diamond in shape?
(a) process (b) terminal (c) decision
 - Which box is called a start / stop box?
(a) input/output box (b) terminal (c) process
 - _____ is a division of work into step – by – step process.
(a) flowchart (b) algorithm (c) none
 - _____ are main thinking work.
(a) problem solving (b) reasoning (c) both
 - The technique is supplemented by another technique called _____.
(a) algorithm (b) problem (c) flowchart
 - Computer is an _____ device.
(a) electronic (b) processing (c) instruction
 - Which are two important methods to understand the computer programming?
(a) algorithm (b) flowchart (c) both
 - Connector is _____ in shape.
(a) oval (b) rectangular (c) circular
 - Which box is just like a parallelogram in shape?
(a) terminal box (b) flow lines (c) input/output box
 - In _____ process box, only one step is written
(a) one (b) two (c) three
 - In which box, we write START and END while creating a flowchart?
(a) Decision box (b) Input / Output box (c) Terminal box
 - To calculate the number or to assign some values to variables, this _____ is used.
(a) Connector (b) Processing box (c) None
 - Each instruction of the program tells the _____ what to do.
(a) Computer (b) Calculator (c) Telephone
 - Program is written in a special computer language , called _____.
(a) High level language (b) Low level language (c) BASIC Language
 - _____ is a group of step to solve any particular problem written in simple English.
(a) Algorithm (b) Flowchart (c) Step wise Thinking
 - Normally, the flow of flowchart is written in _____ to _____ direction.
(a) top, left (b) top, bottom (c) left, right
 - _____ in a flowchart are the arrows which connect the two boxes.
(a) connector (b) flow lines (c) process box
 - Which box is in oval shape?
(a) input / output box (b) terminal (c) both
 - All types of comparisons between the objects can be made in _____ box.
(a) terminal box (b) process box (c) decision box
 - Flow lines generally flow from _____.
(a) left to right (b) top to bottom (c) both
 - If you want to compare the age of two friends in a class, then which type of box is used?
(a) process box (b) terminal box (c) decision box
 - Which is used to connect two statements situated at different place in a program?
(a) flow lines (b) connector (c) none
 - The _____ is the starting / ending point in a flowchart.
(a) terminal box (b) process box (c) decision box
 - The final results is called the _____.
(a) input (b) output (c) both
 - _____ also helps to know about missing steps.
(a) step – wise thinking (b) reasoning (c) memorising

Chapter – 7 [Features of File Management]

- Question) Multiple choice questions:
- In a folder, can you create a folder within a folder?
(a) yes (b) no
 - You can move a file by
(a) dragging the file from one window and dropping it another
(b) deleting the file
(c) renaming the file
 - There is only one way to rename a file
(a) yes (b) no
 - To create a folder in drive C, we should double click on drive D then right click and:
(a) select 'New' and 'Folder'
(b) double click on Recycle Bin
(c) double click on drive C then right click and select 'New' and 'Folder'

5. To delete a file or folder, we should
(a) move it another window (b) drag it to Recycle window (c) rename it
6. You can move a file or folder anywhere on the computer
(a) yes (b) no
7. Can you create a folder on window desktop?
(a) yes (b) no
8. Which shortcut key we used to copying the file?
(a) Ctrl + C (b) C (c) Ctrl + D
9. We can select copy option from the menu by _____ click.
(a) Left (b) Right (c) None
10. Which command can we used to paste the folder?
(a) copy (b) paste (c) explorer
11. By use of _____ command the file or folder goes to a hidden temporary memory.
(a) paste (b) delete (c) copy
12. From where we can see file explorer?
(a) title menu (b) start menu (c) none
13. Which shortcut key is used for cut command?
(a) Ctrl + C (b) Ctrl +P (c) Ctrl + x
14. When we _____ the file or folder, the duplicate file/folder is created.
(a) only copy (b) only paste (c) copy – paste
15. We can change rename a file/folder only one time
(a) yes (b) no
16. The name of the file of folder is highlighted with _____ colour.
(a) pink (b) blue (c) black
17. _____ is a folder where the deleted file / folder are preserved for certain time.
(a) file explorer (b) Recycle bin (c) none
18. Select the Recycle bin on the desktop by _____ it.
(a) left click (b) right click (c) clicking
19. You cannot keep a duplicate file or folder with same name in a folder.
(a) yes (b) no
20. Neither we should share our passwords.
(a) yes (b) no
21. We can manage our file/folder in Windows 10 only.
(a) yes (b) no
22. We can open unknown file/folder.
(a) yes (b) no
23. Which shortcut key is used for paste command?
(a) Ctrl + P (b) Ctrl + V (c) Ctrl + C
24. We do a lot of efforts to create a _____ in a computer.
(a) file (b) folder (c) document
25. To find anything on the computer we can go in _____.
(a) search (b) copy (c) Recycle Bin

